

ELA TOWNSHIP BOARD MEETING

7:30p.m.

October 11, 2001

Approved November 11, 2001

Amended minutes.

The Ela Township Board met on Thursday 11, 2001 at the Ela Township Senior Center located at 1025 Old McHenry Road, Lake Zurich at 7:00pm. The following business was transacted during the regular scheduled Township Board Meeting.

Supervisor Tinerella called the meeting to order at 7:36pm and we had a moment of silence to honor the one month anniversary of our fallen comrades from New York and the Pentagon and than led those in attendance in the Pledge of Allegiance.

3.0 Roll Call:

Present Supervisor Tinerella, Clerk Prouty, Trustees Black, Burch, and Knudtson. Trustee Sullivan was absent.

Other Elected Officials:

Also present was the Highway Commissioner Kruckenberg and Assessor Hoffman. Others in attendance: Sue Neuschel (Senior Director) Kevin Amft, Ray Pelelas (Cultural Arts Connection), Jerry Rozman (Ela Singers), Richard Johnson, Carol Peltier (Hospice), Sharon Laswell, Nadine Houghkirk, Mike Carlino, Harry Wells, Bob and Sue Tierney, Angie Lightner, Christa Davidson, (Counselor) Mary Albrecht, Roger and Jamison Leigh Stiller, Stephanie Bockelman, Thor and Linda Farrow, Jeremy and Andrea Schreiber and Phil Carona all representing Omni.

4.0 Comments from the Public:

Ray Pelelas of Cultural Arts Connection Advisory Board had a long presentation on the Ela Township Board involvement in the Ela Festival of Arts also he Thanked the Board for previous support. He also hoped to have at least three Boards members present at the next community dialogue on Saturday, November 10, 8a.m to 12 noon at St. Francis Church (Volker Hall.) He needs to know if there is support or not for the Ela Festival of Arts, would like to know by December 1st so a director could be hired for the Ela Festival of Arts.

5.0 Approval of August & September Meeting Minutes (8/20, 9/5, 9/13, and 9/23)

Corrections for September 13th Minutes-August Minutes were not approved.

Page 2, Item 6.a-1, motion first sentence, Trustee Black requested that the words Supervisor be inserted between Ela Township and expenditures.

Page 6, 10.a, first paragraph, third sentence, Trustee Knudtson requested that quotations marks be inserted around Barb Evans statement.

Page 4 under Knox Park, Supervisor Tinerella requested the words "Flames are building 12 picnic tables based on the \$2000.00 budget instead of the 8 that they originally thought would have."

Also add trashcans for \$182.00 a piece.

Page 4 under Ela Park, Supervisor Tinerella requested "Trustee Black noted the Lion's express concern about township installing new swings in the park because they might compete against the rides and create further tightness in this area during their annual Alpine Fest"

Page 5 Item 8b, Supervisor Tinerella requested "should be Professional Home Services instead of Home Improvement.

Page 3 #4 motion, Supervisor Tinerella requested "Add enter into any agreements or disburse money (based on motion #1) without Board approval)

Page 6, Under Knigge Park Trees, Supervisor Tinerella requested that bus be added to the front of the garage."

Page 7 Ryan York Memorial, Supervisor Tinerella requested: "more clarification on taking out the stepping stones and adding just who would be doing the work"

Page 4 Alice in Wonderland, Supervisor Tinerella requested "To clarify "Ela Township General Town Fund and the promotion of this event will be in the Ela Township newsletter and "55 Plus" Motion by Trustee Burch to approve the 9/13/2001 minutes with the previous mentioned corrections. The motion was seconded by Supervisor Tinerella. Roll call: Supervisor Tinerella, Trustees Black, Burch, and Knudtson all voted ayes and the motion carried. Trustee Sullivan was absent.

6.0 Treasurer's Report & Approval of Expenditures (9/13 to 10/11)

<u>General Town Fund</u>	<u>\$ 385,092.95</u>
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<u>General Assistance Fund</u>	<u>\$152,153.54</u>
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<u>General Road Fund</u>	<u>\$160,547.36</u>
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<u>Permanent Road Fund</u>	<u>\$20,521.05</u>
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<u>Park Maintenance Fund</u>	<u>\$424,176.60</u>
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<u>Total Expenditures</u>	<u>\$1,142,491.50</u>
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6a. Budget: Line Items Transfers

Changes to be completed at a later date.

7. OLD BUSINESS

7a. Hospice of Northeastern Illinois- Grant Request - \$2,600.00

Carol Peltier of Hospice explained that the 63% per cent increase on the grant was due to 22% rise in Ela Township clients using Hospice in the past year

Motion by Trustee Knudtson to approve the request by Hospice of Northeastern Illinois for \$2,600.00. The motion was seconded by Trustee Black. Roll Call: Trustees Black, Burch,

Knudtson and Supervisor Tinerella all voted aye and the motion carried. Trustee Sullivan was absent.

7b. Safe Place- Grant request-\$8,500.00

Representative did not show up and the request was tabled until the November meeting.

7c. OMNI Youth Services- Grant Request- \$132,500.00 + office space

Harry Wells of Omni introduce some of the clients from their family counseling classes and the Board listened to their praise of the help they received from Omni. Motion by Trustee Burch to fund \$100,000 from the General Town Fund effective immediately and to establish written measurably performance objectives that deal with the issues and visibility in our community that deal with Omni and its services and better utilization of the office space and establish the goals within the month. The idea is not to add more services but to bring more services out to Ela Township. Harry Wells is going to revisit the Board and ask for \$ 32,500.00 after he has implemented these changes. Seconded by Trustee Black. Roll Call: Trustees Black, Burch, Knudtson and Supervisor Tinerella all voted aye and the motion carried. Trustee Sullivan absent.

7d. Park equipment Installation- choose contractors

Trustee Burch will confer with the Highway Commissioner and they will draw up plans for the installations of the swings and than choose a contractor.

7e. Historical Center-Status Update- choose contractors

7f. Newsletter- Approve Articles.

Motion by Trustee Burch to forward the current articles available to the Des Plaines publishing for a preliminary layout. And than to have a special meeting to approve. Seconded by Trustee Black. Roll Call: Trustees Black, Burch, Knudtson and Supervisor Tinerella all voted aye and the motion carried.

8.0 New Business

8a. IMRF-Hours Policy- Motion to approve 1,000 hours.

Motion by Trustee Burch to pass a Resolution to establish policy change regarding IMRF hours. The motion is to increase the limit to 1000 hours from 600 hours. Effective immediately. Seconded by Supervisor Tinerella. Roll Call: Trustees Black, Burch, Knudtson and Supervisor Tinerella all voted aye and the motion carried. Trustee Sullivan was absent.

8b. ECS Youth Forum -Motion to fund Nov.10th event

No motion, just an invitation to the November 10th ECS Youth meeting at St. Francis Church.

8c. Purchase of INT'L Truck (hwy Dept.)

The Highway Department will receive delivery of the new 4400 2-½ ton truck in mid November. The paperwork and payment must be completed by November 1st in order to receive \$19,000.00 trade in value for the 2 ½ ton GMC.

Motion by Trustee Knudtson to allow the treasurer to prepay for the International 4400 series truck per contract with Prairie International. Seconded by Trustee Burch. Trustees Black, Burch, Knudtson and Supervisor Tinerella all voted aye and the motion carried.

8d. Playing Fields and Park Grounds Maintenance

8e. CD rollovers – Establish time frames

8f. Committee Meetings- establish meeting dates

9. Additions to the Agenda

9a. Happy Holiday Dinner Dance

Motion by Trustee Knudtson to approve the Senior Holiday Dinner Dance to a maximum amount of \$3,500.00, which will come from the General Town Fund. Donations from two local Banks (Cambridge and Village Trust) will help to defray some of the cost. This would be a price of \$6.00 a plate, up to a limit of 300. Seconded by Trustee Black. Roll Call: Trustees Black, Burch, Knudtson and Supervisor Tinerella all voted aye and the motion carried. Trustee Sullivan absent.

9b. Computers for new Administrated Assistant

After a lengthy discussion on the need to up date the computers for newer software. The need was brought to the Board attention that the Clerk's computer and software was also very outdated.

Trustee Burch's motion was to approve the purchase of two desktop computers not to exceed \$3,500.00 in total cost for the Supervisor Office. Seconded by Trustee Knudtson. Trustees Black, Burch, Knudtson, and Supervisor Tinerella all voted aye and the motion carried. Trustee Sullivan was absent.

9c.Ninety-Fourth Annual Educational Conference of Township Officials of Ill.

Trustee Burch's motion to establish a travel reimbursement policy as follow: The spouse is responsible for his or her own transportation, lodging and meals. A per diem meal allowance of \$50.00 per day will be allotted to the appointed employee. Seconded by Trustee Black. Trustee Black, Burch, Knudtson and Supervisor Tinerella all voted aye and the motion carried. Trustee Sullivan was absents.

10. Highway Commissioner's October Report

- 1) Road paving project is complete for N. Lakewood, Gabriel Subdivision and Hillside Estate Subdivision.
 - a) No final price from Curran Contracting Company. We went over our tonnage due to poor condition of N. Lakewood, but should be under the 10% allowance of bid.
 - b) Highway Department still has to complete shoulder work.
2. Retaining Wall for Garage-Bids is complete. Bid was awarded to Natural Environment of Lake Zurich for \$47,790.00, to start as soon as obtaining permits from Lake County.
3. Bids for a new Ford Truck 250 are due 10/11/01. It will be awarded shortly after. The price will be roughly around \$28,000.00.
4. The new International 4400- 21/2-ton truck should be delivered by mid November. Paperwork and payment must be completed by November 1st so that we may receive \$19,000.00 trade in value for the 21/2 ton GMC.

5. Highway Employee Tod Holland and I tested out two zero turn lawn mowers for grass cutting. A Great Dane for \$6,183.00 and a Scag for \$6,720.00. We found both mowers to be of similar quality. Since we have a Scag currently and some parts will be interchangeable, we recommend the Scag for a difference \$537.00.
 - a) We are also in need of a seat attachment for our existing Scag at the cost of \$602.00. If we order this with the new mower, the seat will cost us \$569.00.
 - b) Highway Commissioner is recommending to the Board to purchase these two items out of the Park fund and then the Highway Department could take over the cutting of the Parks next year at the cost of \$20,000.00, for picking up the trash two days a week and snow plowing the Parks when needed.
6. Highway Commissioner is recommending finding someone else to wash the buses on the weekends. Due to conflicting works schedules of the buses and the Highway Department.
7. Highway Commissioner Employee Tod Holland and I attended a Snow Fighters Workshop in Rockford on 10/4 and 10/5. This was a workshop to show us new chemicals and ways in ice and snow removal.
8. Highway Department purchase skid racks for our shop through Maine Township from the State of Illinois Recycle Program for \$250.00 for approximately 50' of racking.
9. Highway Commissioner would like Trustee Burch to review Engineering bids with him. The bids are on Echo Lake Storm Water Drainage.

This concludes the Highway Commissioner's Report for the month of October.

11 Assessor's Report:

No report this month.

12. Supervisor Report:

Will be attaching to the back of the minutes.

13. Adjournment of Public Meeting:

At 11:00pm a Motion by Trustee Burch to go into Executive Session. Seconded by Trustee Black. Roll Call: Trustees Black, Burch, Knudtson, and Supervisor Tinerella all voted aye and the motion carried. Trustee Sullivan absents.

14. Adjournment of regular meeting:

At 11:19pm a motion by Trustee Burch to adjourn regular meeting. Seconded by Supervisor Tinerella. Trustees Black, Burch, Knudtson, and Supervisor Tinerella all voted aye and the motion carried. Trustee Sullivan absents.

Lucy Prouty Ela Township Clerk